

# Claim Form



Complete all parts of the form, include any relevant documents received from the health care provider at the time of the health care service and proof of payment if applicable. **PLEASE SEND THE ORIGINAL BILLS NOT PHOTOCOPIES.** If any bills have been paid, please mark them 'PAID.'

**Return completed form to:** Aspirus Health Plan, Attn: Claims, PO Box 1890, Southampton, PA 18966

<b>MEMBER INFORMATION</b>						
Employer ( <i>if applicable</i> )						Group Number
Member Last Name		Member First Name			MI	Member ID Number
Member Address		City			State	Zip Code
Phone Number ( <i>include area code</i> )						
Patient Name				Date of Birth	Relationship to Member <input type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Child	
Are you, your spouse, and/or dependents covered under any other healthcare policy at the time the enclosed claim was incurred? <input type="checkbox"/> No <input type="checkbox"/> Yes ( <i>If yes, please complete the following</i> )						
Company Name					Policy Number	
Company Address		City			State	Zip Code
Nature of illness or injury ( <i>if accident, state when, where and how it occurred</i> )    						
<b>VISIT DETAILS</b>						
Coding of the Health Care Service					Date of Health Care Service	
Health Care Provider Name		Place of Service			Billed Charges	
<b>MEMBER OR AUTHORIZED REPRESENTATIVE/GUARDIAN SIGNATURE</b>						
X _____					Date _____	

*Important: Any person who knowingly files a statement of claim containing any false or misleading information is subject to criminal and civil penalties.*